

**NOTICE OF NONDISCRIMINATION**  
(Source: HHS Office for Civil Rights)

**Rawlins Orthodontics** complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex.

**Rawlins Orthodontics** does not exclude people or treat them differently because of race, color, national origin, age, disability, or sex.

**Rawlins Orthodontics:**

- Provides free aids and services to people with disabilities to communicate effectively with us, such as:
  - Qualified sign language interpreters
  - Written information in other formats (large print, audio, accessible electronic formats)
- Provides free language services to people whose primary language is not English, such as:
  - Qualified interpreters
  - Information written in other languages

If you need these services, contact Ms. Katie Kratz

If you believe that **Rawlins Orthodontics** has failed to provide these services or discriminated in another way on the basis of race, color, national origin, age, disability, or sex, you can file a grievance with:

Ms. Katie Kratz  
5500 Skyline Drive, Suite 1  
Wilmington, DE 19808  
Phone: (302) 239-3531  
Fax: (302) 239-5352  
[katie@rawlinsorthodontics.com](mailto:katie@rawlinsorthodontics.com)

You can file a grievance in person or by mail, fax, or email. If you need help filing a grievance, Ms. Katie Kratz, Financial Coordinator is available to help you.

You can also file a civil rights complaint with the U.S. Department of Health and Human Services, Office for Civil Rights electronically through the Office for Civil Rights Complaint Portal, available at <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>, or by mail or phone at:

U.S. Department of Health and Human Services,  
200 Independence Avenue SW.  
Room 509F, HHH Building  
Washington, DC 20201  
Toll Free: 1-800-868-1019, 800-537-7697 (TDD).  
Complaint forms are available at <http://www.hhs.gov/ocr/office/file/index.html>.